



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	CAMP EDUCATION SOCIETY'S DR. ARVIND B TELANG SENIOR COLLEGE OF ARTS, SCIENCE AND COMMERCE NIGDI PUNE
Name of the head of the Institution	PRAKASH DAULATRAO PATIL
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	020-27658596
Mobile no.	9422027714
Registered Email	adminoffice@cesabt.ac.in
Alternate Email	pdpl1111@gmail.com
Address	Sector 27/A, Nigdi, Pradhikaran,
City/Town	Pune
State/UT	Maharashtra
Pincode	411044

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Dr. Elizabeth Vincent Koshy
Phone no/Alternate Phone no.	02027658596
Mobile no.	9422008265
Registered Email	iqac@cesabt.ac.in
Alternate Email	adminoffice@cesabt.ac.in

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	http://cesabt.ac.in/AQAR_Report_2018-19.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://cesabt.ac.in/uploaded_files/College_Academic_Calendar_2019-2020.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	73	2004	03-May-2004	02-May-2009
2	B	2.76	2014	24-Sep-2014	23-Sep-2019

6. Date of Establishment of IQAC	24-Jun-2019
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries

Green Campus Initiative	01-Jul-2019 365	175
Incentives to Teachers	10-Jul-2019 180	2
Hb Checking and Improvement for Girls	16-Jan-2020 365	115
Certificate Courses	13-Jul-2019 180	447
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1)12 Certificate Courses were conducted during the academic year. 2)Incentives were given to teachers for publishing papers in Seminar and Conference Proceedings and Journals. 3)Green Campus Initiative was undertaken by the N.S.S. and the participation of the Department of Botany. 4)HB Checking and Improvement for girls was conducted by the N.S.S. with help from the various Departments.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
18 Certificate Courses during the academic year:	12 C.C. completed.
Collect and analyze feedback on CBCS pattern from teachers and students.	Collected and analysed.
ICT based teaching.	Completed
Encourage teachers to upload e-content.	2 Teachers uploaded e-content
Co curricular activities to enhance teaching- learning activities	Activities conducted
Encourage teachers to register for PhD.	1 registration
Give incentives to teachers for publishing papers in Seminar and Conference proceedings and journals.	Given
Conduct programmes in the IPR Cell and Incubation Centre.	1 activity each conducted
Add Books and Journals as per syllabus requirement.	Done
Conduct Mentoring, Personal Counseling and Bridge Courses as part of Student Support.	Activities conducted
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Board of Management	03-Dec-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2019
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Date of Submission	30-Dec-2019
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17. Does the Institution have Management Information System ?	Yes
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If yes, give a brief description and a list of modules currently operational (maximum 500 words)	Admission process, Examination process, Library Records Maintenance, all financial activities carried out in the Account Section, and records in the Students Section are carried out using
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operational modules like Vriddhi Software, Taxbase, Tally 7.2 and Autolib. As a result of using these modules, record maintenance ,storage and information retrieval has become convenient and easy.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Response: The curriculum is prescribed by the B.O.S of the respective subject of the SPPU. The Certificate Courses to be conducted in the following year is decided upon and course work, syllabus and teaching aids required is decided upon. The Certificate Courses and Bridge Courses to be conducted are finalized in consultation with the Principal and sent to the CDC for approval. The curriculum is delivered to the students using a well-planned and documented process as is enumerated below: a) Qualified faculty is appointed following guidelines prescribed by the UGC and the University. b) The HOD and the members of the Staff of the Departments hold meetings at the beginning of the academic year to decide the courses to be allotted to each teacher. The IQAC has asked the teachers to collect requisite material, download reference material and use appropriate teaching aids/audio/videos and PPTs to ensure good curriculum delivery. The teachers are encouraged to use learner-centric methodology to construct knowledge. c) The Timetable Committee prepares the timetable for teaching and practicals. Individual timetables are prepared and submitted to the HOD, Timetable Committee and Principal. The timetables for each Class are displayed on the main notice board in the College. The teachers prepare Teaching Plans for their respective subjects and get it approved by the HOD. d) The teachers chalk out the co-curricular and extra-curricular activities of the Department for the year in the Annual Calendar of the Department which is then approved by the Principal. The activities planned include guest lectures, seminars, presentations by students, group discussions, debates, essay writing, question-answer sessions and experiential learning activities like student research projects, chart making , participation in competitions and exhibitions etc. An estimated budget is prepared for the activities to be conducted and submitted to the principal for approval. e) The implementation of the Teaching Plan and the Activities of the Department is monitored by the HOD, IQAC and the Principal. Minutes of Departmental meetings are maintained and decisions taken are recorded. The attendance records are checked and certified by the HOD and Principal. The classroom discussions, question-answer sessions, presentations by students and tests taken give the teachers feedback on effectiveness of techniques used. Completion of portion for the term and final examination is monitored. Revision is taken. f) After the Term-end examinations, the weak students are given remedial teaching to help them cope better. The good students are given additional references and doubts are cleared regarding the reference material provided. They are encouraged to participate in Avishkar and present papers in Seminars and conferences. g) The IQAC compiles the Academic Calendars of the departments and prepares the Annual Calendar of the College. Report of completion of syllabus and activities planned is collected at the end of each term .The IQAC also collects the proofs of completion of activities and maintains records.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employability/entrepreneurship	Skill Development
Certificate Course Study of Plant Tissue Culture Techniques	Nil	20/08/2019	30	Employability	Plant tissue culture techniques
Certificate Course in Travel and Tourism Management	Nil	02/09/2019	15	Employability	Office automation, Passport Documentation
Certificate Course in GST	Nil	19/08/2019	30	Employability	Basic knowledge of service tax
Fundamental Course in Banking	Nil	02/12/2019	30	Employability	Concepts of banking
Certificate Course in C language and PPA	Nil	23/08/2019	26	Employability	Programming in C
Certificate Course in Business Communication	Nil	01/07/2019	28	Employability	English Communication skill, Presentation Skills, Documentation Skills
Certificate Course in Quality Management System	Nil	02/08/2019	30	Employability	Skills to check the samples
Certificate Course in Modi Script	Nil	01/09/2019	10	Employability	Students learn a new script
Certificate Course in Quantitative aptitude	Nil	05/08/2019	34	Employability	Ability of quantitative analysis has enhanced, New techniques and softwares for analysis

Certificate Course in Writing for Social Media	Nil	03/08/2019	17	Employability	were known. Writing skills, presentation skills
Certificate Course in Spoken English	Nil	09/09/2019	41	Employability	Speaking skills
Certificate Course in Analytical Technoques in soil and water management	Nil	13/08/2019	45	Employability	Physio-chemical analysis techniques, Purification and preservation techniques of water

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Marathi, Hindi, English, Economics, History, Geography, Sociology, Politics	15/06/2019
BCom	Marathi, Hindi, English, Banking,	15/06/2019
BSc	Physics, Chemistry, Botany, Zoology, Mathematics, Statistics, Electronics, Computer Science Microbiology	15/06/2019
BBA	Org Sys., Commu.skills, A/C, Eco. Maths, Demo. EVS, Mang.Prin, Marketing, CA, Stat, Finance, Info	15/06/2019
BCA	MS Office, Financial A/C, PPA, BC, Prin. Of Mang., DBMS, OB, Stat.,e-Com.,Prog. using C	15/06/2019
MA	Madya Kavya, Hin Katha,	15/06/2019

	Kavyashatera, Gadya Sahitya, Shodh Pravidhi, Hindi Novel, Hindi Patrakarita	
MCom	Mang. A/C, Mang, Fin. Ana Con, Eco, Adv A/c, IT, Sp. in A/C, Bus. Tax, BEPV	15/06/2019
MSc	PPL, Ad N/W, Database Con, Ana of Algo, N/W Pro, DIP, Adv. OS, DMDT, Pro. with DOTNET, AI, Adv Design	15/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	447	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Administration , A/C	26
MSc	Information Technology	35
BSc	Information Technology	40
BCA	Programming in various languages like Java, VB.NET, PHP	12
BBA	Finance and HR	19
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Nil
Alumni	Nil
Parents	Nil

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Institution has a well developed feedback system from the first year of its establishment. During the year 2019-20, the syllabus for the First Year for all

faculties was changed by the SPPU and CBCS pattern was adopted. The IQAC decided to take a feedback from the first year students and teachers who had faced difficulties or seen advantages of the CBCS pattern. Procedure: Feedback was collected offline from 10 students of each Department. Feedback forms were handed to the Departments and feedback was collected in the College itself. The Department of Statistics analyzed the feedback and provided the graphical representation of the data submitted. Criterion Incharge along with Committee members together drew conclusions and prepared the Feedback report. The feedback report was submitted to the IQAC. The IQAC decided the course of action to be taken. Observations: It was observed that the students of UG and PG were satisfied with the newly introduced CBCS pattern on the whole. The students were satisfied with the activity based syllabus. A few students pointed out the fact that most of the teachers gave assignments at roughly the same time and therefore they were overloaded with work at particular periods in the semester. The teachers voiced their complaint that the students did not submit their assignments in time and therefore the teachers had continuous work of accepting and checking the assignments throughout the semester. Teachers also pointed out that there was inadequate time for syllabus completion along with dictation of notes. Action Taken: 1) Teachers have been asked to participate in the syllabus restructuring workshops and give suggestions on this platform. 2) The IQAC has decided that all teachers should plan and follow a schedule together so that students are not overburdened. 3) The IQAC has instructed teachers to be very strict regarding deadlines so that students do not take the teachers for granted. 4) It was decided that the teachers should use the online platform effectively to send notes and study material.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MCom	Business Administration, Advanced Accounting.	60	57	57
BCA	Computer Applications.	80	50	50
BSc	Computer science.	160	65	65
BCom	Banking and Finance, Cost and Work Accounting, Business Law and Practice.	396	374	374
BA	Marathi, Hindi, Economics, Sociology, English.	264	264	264
BSc	Chemistry, Microbiology.	132	98	98
BBA	Human Resources	80	77	77

	Management, Finance.			
MA	Hindi	60	8	8
MSc	Computer Science.	30	16	16
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2104	121	60	Nil	1

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
61	61	11	6	2	10

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system has been implemented from the inception of the Institution. Faculty wise mentor mentee lists are prepared by the teachers given the charge, considering the staff available and student strength. Mentor mentee lists are prepared with email ids and phone numbers of students and are distributed to teachers. Teachers maintain personal contact with the mentees assigned to them. Mentees can approach mentors with personal or academic issues. Teachers try their best to counsel students and solve the problems they face. Teachers maintain records of issues dealt with. A Counselling Cell is available in the Institution. Students with issues that need specialized help are referred to the teacher given the charge of the Counselling Cell.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2225	61	1:36

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
61	61	Nil	12	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies

No Data Entered/Not Applicable !!!

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCA	BCATY	Semester-6	21/10/2020	19/11/2020
BBA	BBATY	Semester-6	24/10/2020	19/11/2020
BSc	BScTY	Semester-4	24/10/2020	12/11/2020
BA	BATY	year-3	29/10/2020	12/11/2020
BCom	BComTY	year-3	23/10/2020	12/11/2020
BSc	BScCSTY	Semester-4	24/10/2020	10/11/2020
MA	MASY	Semester-4	20/10/2020	12/11/2020
MCom	MComSY	Semester-4	20/10/2020	12/11/2020
MSc	MScSY	Semester-4	26/10/2020	19/11/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The institution follows the guidelines prescribed by the SPPU for CIE. The Arts and Commerce Faculties have followed the Term End and Annual Examination Pattern from 2014 to 2019. The Faculty of Science, and Computer Science followed Term End and Annual Examination Pattern for the first year from 2014 to 2019. Science and Computer Science followed the Semester Pattern for second and third year from 2014 to 2019. B.B.A, B.B.A.(CA) followed the Semester Pattern from 2014-2019. M.Com, M.Sc. (Computer Science) and M.A. (Hindi) have followed the Choice Based Credit System (CBCS) from 2014-2015. The SPPU has prescribed the following activities for M.A./M.Com/ M.Sc(Computer Science) for 50 marks: Book Review and Research Paper , Tutorial, Seminars/ Assignments, Power point presentations, Term End Examination/ Group Discussion, Power point presentations and Internal Examination ,Assignment for CBCS pattern. Presently, the Choice Based Credit System (CBCS) has been introduced at First Year level in 2019-2020 with CIE for 30 marks which includes the Mid-Semester Written Examination. The SPPU has prescribed a list of activities for CIE that can be used for testing the learning outcomes of students which include Home Assignments/Tutorials/Oral/Lecture Notes Projects/Seminars/Group Discussion. Advantages of CIE: CIE helps the teachers to judge whether the expected learning outcomes for each course are being achieved by students. CIE provides an opportunity to modify teaching strategies if the students are not performing well. CIE has helped improve student regularity for lectures and practical work as marks have been assigned for attendance and assignments completed. CIE also helps identify slow learners and advanced learners. Slow learners are advised to attend Remedial Courses. Advanced learners are encouraged to participate in inter collegiate research competitions and submit research papers in Seminars and conferences. Details regarding reforms in CIE at the institutional level:

a) The schedule for conducting the Internal Assessments is displayed in the respective Departments. The Departments are expected to maintain records of internal assessments. b) The IQAC has asked the Departments to conduct Multiple Choice Questions/Class Tests/ HomeAssignments/Tutorials/Oral/

Projects/Seminars/Group Discussion and Open Book Tests as per the need. c) Students who miss the assignments due to ill health or participation in extra-curricular activities of the college are given an opportunity to submit the assignment on an alternate date. d) Students are expected to maintain notebooks for writing Lecture Notes. Marks are assigned for completed notebooks. e) Students with more than 75 attendance are given due credit in the Internal Examination and Practical work. f) The home assignments are checked and corrections are pointed out during class. The class tests, home assignments and other activities give a feedback to teachers regarding comprehension and application. g) Students participating in NSS, NCC are given extra benefit of 10 marks by the SPPU. Students participating in inter-group and inter-university are given 5 marks and students winning medals at National and International Sport Competitions are given an additional benefit of 15 marks by SPPU.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Institution follows the Academic Calendar of the SPPU. The IQAC collates the Academic Calendars of each Department and prepares a common Academic Calendar which comprises of co-curricular, extra-curricular activities and tentative dates of the examinations. The adherence to the Academic Calendar is monitored by the IQAC, Examination Committee and the Principal. The details of the process is as follows: a) Communication of dates of Internal/Semester End examinations: i) Prospectus: The Institution ensures that all students are aware of the Examination schedule through the college prospectus which is updated annually. ii) Orientation program: An Orientation programme is held at the beginning of every academic year in which students and their parents are informed of the internal assessment and evaluation process and the tentative schedules. iii) Academic Calendar: The Academic Calendar of the Institution compiled by the IQAC contains tentative dates of examinations to be conducted. iv) Dates of the internal assessments are communicated to students by teachers and also through notices on the Departmental Notice Board and whatsapp groups. b) The Examination Committee and IQAC have prescribed a minimum of one class-test/ home-assignment for Internal Assessment per Semester. c) The HOD and the teachers decide the method of assessment for internals. d) The HOD forwards the Tentative Academic Calendar to the IQAC. The IQAC compiles the Academic Calendars and prepares the Common Annual Calendar of activities which includes the inputs from the Administrative Office as well. e) The decision regarding dates for conduct of assignments depends on completion of first year admissions, mid semester breaks, gazette holidays as well as other planned activities of the college such as the Sports Week, N.S.S. Winter Camp, Cultural Activities etc. f) In the first semester the dates for the first assignment/test for theory papers lies towards last week August while the second assignment/test is conducted in the last week of September/ beginning of October. In the second semester the dates are usually in the first or second weeks of February and the second is conducted in the last week of March. These dates are adhered to during each Semester. g) The Examination Committee decides the deadlines for submission of the internal assessment marks. A copy of the mark list is submitted to the Examination Department.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://cesabt.ac.in/uploaded_files/Programme_Outcomes_Programme_Specific_Outcomes_Course_Outcomes.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BBAFY	BBA	Human Resorces Management, Finance	67	67	100
BScFY	BSc	Chemistry, Microbiology, Physics, Mathematics, Statistics, Electronics, Botany, Zoology	85	82	96.47
BAFY	BA	Marathi, Hindi, Economics, Sociology, English, History, Geography, political Science	174	157	90.23
BComFY	BCom	Banking and Finance, Cost and Work Accounting, Business Law and Practice.	338	333	98.52
BScCSFY	BSc	Computer Science	58	57	98.28
BCAFY	BCA	Computer Application	43	43	100
View File					

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://cesabt.ac.in/uploaded_files/Student_Satisfaction_Survey2019-20.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day workshop on Awareness of Intellectual Property Rights	Department of Botany	30/09/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Dr. A.B. Telang Incubation Centre	Introduction Programm	R.D. Electon Circuits Pvt. Ltd.	Nil	Nil	23/06/2020
Dr. A. B. Telang Incubation Centre	Business Development Strategy	Bhagyshri Facility Services Pvt. Ltd.	Nil	Nil	15/10/2020

[View File](#)

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Physics	2	5.3
International	Economics	2	0
National	Marathi	3	0
International	Marathi	3	0
International	Hindi	3	0
International	Commerce	2	0
International	English	4	0

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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference

Proceedings per Teacher during the year

Department	Number of Publication
Commerce	2
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	6	17	11	4
Presented papers	4	Nil	7	Nil
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Republic Day	NSS Unit Dr.Arvind B. Telang Sr.College with SPPU	100	152
Sardar Vallabhbhai Patel Birth Anniversary Celebration as a Rashtriya Ekta DivasPatel" Birth celebration as a "Rashtriya Ekta Divas	NSS Unit Dr.Arvind B. Telang Sr.College with SPPU	47	214
Rakshabandhan At: Badhhir- Muk	NSS Unit Dr.Arvind B. Telang	5	57

Vidhayala, Chinchwad- SindhuNagar Nigdi Pune-44	Sr.College with SPPU		
International Yoga Day Training by Saloni Jadhav	NSS Unit Dr.Arvind B. Telang Sr.College with SPPU	85	70
Guinness Book of World Record Programme at SPPU Pune	NSS Unit Dr.Arvind B. Telang Sr.College with SPPU	7	80
Participation in Dehu Pune to Pandharpur Dindi Swaccha wari, Nirmal Wari , Harit Wari	NSS Unit Dr.Arvind B. Telang Sr.College with SPPU	10	108
Tree Plantation (50 trees) at adopted village Sudumbare	NSS Unit Dr.Arvind B. Telang Sr.College with SPPU	5	75
Independence day	NSS Unit Dr.Arvind B. Telang Sr.College with SPPU	100	116
NSS Inauguration	NSS Unit Dr.Arvind B. Telang Sr.College with SPPU	54	220
NSS Day Week and 150th Birth Anniversary of Rashtra Pita Mathma Gandhi in our College as a Road Safety Awareness	NSS Unit Dr.Arvind B. Telang Sr.College with SPPU	30	271
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Dr. Babasaheb Jaykar Lecture	SPPU Extra Mural Studies,	Lecture Series	3	87

Series				
Gender Issue	SPPU(Student Development Board)	Gender Equity	3	96
Gender Equality Programme	SPPU(Student Development Board)	Lecture	2	33
Fashion Designing	SPPU(Student Development Board)	Fashion Designing One Day Workshop	2	29
Earn and Learn Scheme	SPPU(Student Development Board)	Earn and learn Scheme	1	18
Nirbhay Kanya Abhiyan	SPPU(Student Development Board)	Nirbhay Kanya One day Abhiyan Workshop	3	158
Mobile Repairing	SPPU(Student Development Board)	Mobile Repairing One day Workshop	2	37

[View File](#)

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
M.Sc. Project done at Chemistry Department	01	Self	60

[View File](#)

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1470800	1470123

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
Seminar halls with ICT facilities	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
AUTOLIB	Fully	AUTOLIB NG	2010

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8544	1015689	672	94845	9216	1110534
Reference Books	6797	2915241	58	33900	6855	2949141
Journals	19	14092	3	5320	22	19412
e-Journals	1	606	Nill	Nill	1	606
e-Books	1	5900	Nill	Nill	1	5900
CD & Video	505	Nill	3	Nill	508	Nill
Weeding (hard & soft)	3528	341504	Nill	Nill	3528	341504
Others(s pecify)	4	500	Nill	Nill	4	500
Others(s pecify)	40	2000	Nill	Nill	40	2000

Others(s pecify)	18	29064	Nil	Nil	18	29064
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	158	112	0	8	0	13	25	100	0
Added	0	0	5	0	0	0	0	0	0
Total	158	112	5	8	0	13	25	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2015000	1612341	1568000	1567640

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>A) Maintenance Policy and Procedure of Departments:</p> <ol style="list-style-type: none"> 1. Registration of Complaint: Complaints if any are registered in the complaint book, maintained in the office, where details of the service/maintenance required is noted by the respective department. 2. Visit of Technician: The technician visits the site and assesses the maintenance required and completes the job at hand. 3. Job Completion Report: The report of the maintenance done is prepared by the technician and signed by the concerned head of Department. 4. Payment: The bill is generated and processed through the concerned authorities and forwarded through Principal to the management for final payment. 5. Monthly Maintenance Report: The monthly accounts of maintenance are reported to the Society Office.
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6. Annual Maintenance Contract: Annual Maintenance Contracts for computer related repairs and maintenance, power backup systems, fire extinguishers and pest control is in place. B)Utilization and Maintenance of Laboratories: 1. Class wise laboratory schedules are followed as per time table. 2. Standard operational procedures for handling various chemicals, equipments and instruments are strictly followed. 3. Dead stock register is maintained and updated regularly. 4. Dead stock verification and inspection is carried out during the internal audit at the end of the academic year. 5. Obsolete equipment and instruments are discarded by following the standard procedure. 6.

Any discrepancy in stock is brought to the notice of the Principal.

C)Utilization of Library: Students procure their I-Cards from the office and library cards from the library. 1) Library cards can be used for issuing two books for one week. 2) Scholar's library card is issued to three toppers from each class and they are allowed to issue one extra book. 3) Faculty wise book issue and return time table is displayed on the library notice board. 4) If library books not returned in time, the students are fined nominal charges. 5) Users can access e-library for searching required information. 6) User can use the reading hall for studying, reading newspapers and journals /periodicals etc. 7) Attendance registers are kept in reading hall and e-library. Also I-Cards are scanned for student's attendance in library. 8) Users can use OPAC/Web-OPAC for searching required books. They can use computers of e-library for this purpose. D) Utilization Of Sports Facilities: 1. Students must Procure I-Cards from Office. I-Card is required for issuing sports material for practice. Registers are maintained by sports office. 2. Users can use gym facilities for body building exercises. 3. Attendance registers are kept in Gymkhana. 4. Students are encouraged to use off periods and leisure time constructively in chess Table tennis, fitness exercises. 5. College ground is used by team players for their intercollegiate ,international competition practice 6. Football, cricket practice is undertaken at the P.C.M.C. ground which available for free. The teams' practices daily on the Sanjay Kale ground of the P.C.M.C. E)Maintenance of Sports Facilities: 1. Registration of Complaints 2. Maintenance 3. Payment F) Utilization of Class rooms: 1. Classrooms allotted as per student. 2. Lectures Experimental work monitored. 3. Regular maintenance carried out.

http://cesabt.ac.in/uploaded_files/Maintenance_Utilization_Policy_for_Various_Facilities.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	INSTITUTION LEVEL TOP RANKING STUDENTS SCHOLARSHIP	2	1751
Financial Support from Other Sources			
a) National	CENTRAL AND STATE GOVERNMENT SCHOLARSHIP AND FREESHIPS	314	3663901
b)International	NIL	Nil	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	09/07/2019	542	All Departments
Bridge courses	10/07/2020	140	B.B.A. ,B.C.A. Commerce Department
Remedial coaching	09/09/2019	324	All Departments
Soft skill development	04/02/2020	121	Dept. of Commerce
Career Counselling	02/07/2019	529	All Departments
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	Career Counselling	Nil	529	Nil	Nil
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
7	7	6

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NIL	Nil	Nil	NIL	Nil	Nil
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	10	Bachelor of Business Administration	Business Administration	Respective Institutes	M.B.A.
2020	3	Bachelor of Business	Computer Application	Respective Institutes	M.C.A., M.B.A.

		Administrati on(Computer Application)			
2020	39	Bachelor of Science	Science(Ch emistry/Micr obiology)	Respective Institutes	M.Sc,M.B.A ,B.Ed
2020	15	Bachelor of Computer Science	Computer Science	Respective Institutes	M.Sc.(C.S. ,M.C.A,M.B, A
2020	17	Bachelor of Arts	Arts(Engli sh/Hindi/Mar athi/ Sociology)	Respective Institutes	M.A.,M.B.A.
2020	54	Bachelor of Commerce	Commerce	Respective Institutes	M.Com,M.B.A
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Sports	College Level	263
Cultural	College Level	2347
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2020	Gold Medal01	National	1	Nil	38398476 0630	Omkar Ho nap,Mrunal Chopade,La hu Bhosale
2020	Gold medal	National	3	Nil	77982212 8083	Mrunal Chopade
2020	Bronze Medal	National	1	Nil	39977646 7863	Lahu Bhosale
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council of the institution has been formed under section 40 of the Maharashtra University Act 1994. The Student Council is formed every year during the first term of the academic year, as per clause 3 of Sec 40 (3) of

the said Maharashtra University Act, 1994. The Student Council plays an important role in taking decisions related to students. The Class Representatives are selected as per the guidelines issued by the Savitribai Phule Pune University. The process of selection of class representatives: A notice is issued to the students of all classes for the formation of Student Council in the month of August. The class representative of every class is selected on the basis of academic merits with considering the highest percentage of marks obtained in the preceding academic year by the students. In response to the notice, qualified students approach the Student Welfare Officer of the college. Class Representatives are selected in the presence of the Principal of the college and the Student Welfare Officer. Constitution of the Student Council: Principal of the college - Chairman Student welfare officer nominated by Principal - Member 1 Teaching Staff nominated by the Principal - Member Director of Sports of college - Member 1NSS Programme Officer - Member 1 Student from each class - Member 1 Student Representative from Sports - Member 1 Student Representative from NSS - Member 1 Student Representative from Cultural Activities - Member 2 Girl students nominated by the Principal - Member The University Representative is selected from the students of the Student Council so formed. s. The name of the University Representative is then forwarded to the Director Board of Student Welfare of Savitribai Phule Pune University. The Student Council provides a platform for personality development and managerial skills of the students. Students learn and gain experience of democratic representation and participation. Members of the Students Council approach the Student Welfare Officer with complaints received from students or issues associated with them. These issues/complaints are resolved in during the Student Council meetings in the presence of the Principal of the college. The Student Council and the nominated students are active members of the various Committees of the College. We are proud to say that Student Representatives are selected for most of the Committees of our college including the Examination Committee, Research Academic Committees, Staff Academy Committee, etc. The Student Council members play a vital role in the day to day activities of the College. The Student Representatives participate and organize the various co-curricular and extracurricular activities in various departments of the College during the whole academic year. The UR, the CRs and the Student Representatives of all Departments and Committees coordinate with the teachers and students in the execution of activities planned at the Institutional Level .

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

43750

5.4.4 – Meetings/activities organized by Alumni Association :

An Alumni meeting was organized on 29th December 2019 .172 Alumni members attended the meeting. The other activities during the academic year 2019-20 include the following: 1) Alumni members organized 2 motivational lectures by Ex-students of the College who have made significant contributions in their respective fields. 2)The Alumni also planned and conducted a tree plantation program in the College. The saplings were donated by the Alumni..

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practices of decentralization and participative management: 1 . Late Dr. Arvind B. Telang Intercollegiate Elocution Competition 'Smriti Karandak'. 1.Name of Organizing Committee: Karandak Committee 2. Objectives : To enable the students to think critically on various social and political issues. 3.Context: The college aims to give opportunities to the student to participate in extracurricular activities and to compete with a sporting spirit. 4.The practice : The Institution conducts the elocution competition every year on 16th January in the memory of our late chairperson Dr. Arvind B. Telang . The Karandak Committee appoints three judges who are stalwarts in the field. Various Committees are formed to ensure smooth functioning of the various aspects involved. Review meetings are taken. The participants from various colleges are provided with breakfast and the lunch. The winners are presented trophies and cash prizes. 5.Evidence of success : The late Dr. Arvind B. Telang Intercollege Elocution Competition has become one of the most popular and reputed elocution competitions in Pune University.Our college has been organizing this competition consecutively for last 18 years. 6. Problems Encountered and resources required : The funds for the competition are sanctioned by the Management. This practice requires a very dedicated and motivated team and active participation of the teaching and non teaching staff of the college. Practice 2 : Blood Donation And Hemoglobin Check-up 1.Name of Organizing Committee: N.S.S.Committee. 2. Objectives : Through blood donation the college aims to develop among the students a sense of the gratitude towards the society and develop in students, especially girl students, a consciousness of the importance of a nutritious and balanced diet through the hemoglobin check-up. 3.Context: A large number of students come from poor socio-economic backgrounds and have low levels of hemoglobin. The students need to be informed about what constitutes a balanced and a nutritious diet. 4.The practice : Blood donation and Hemoglobin Check-up Camp is organized every year on 16th January by the college. The N.S.S. coordinates with the Blood Bank invited for the Camp. A team of doctors and their assistants from the Blood Bank supervise the camp. The Committee makes all arrangements with the help of teachers of the College appointed on various Committees to ensure smooth functioning. Review meetings are taken. The N.S.S. provides student volunteers. The donors are kept under observation for about 5 minutes and tea or coffee and biscuits are provided. Students are informed about what constitutes a balanced diet. 5.Evidence of success : The college has been organizing the camp consecutively for last 18 years. On an average 80 to 90 bottles of blood are collected every year. Alumni students also participate enthusiastically. 6.Problems Encountered and resources required: The funds required are sanctioned by the management of the Institution. This practice requires very dedicated team of teachers, non-teaching staff and student volunteers.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Library, ICT and Physical Infrastructure / Instrumentation	Requisite books were purchased.Quality Improvement Strategies for ICT: Information and

communication technologies are currently being used in education to assist students to learn more effectively by providing teachers with access to a wide range of new pedagogy.

- Providing adequate infrastructure and technical support.
- Applying ICT in all subjects.
- By using application software.
- Using multimedia.
- Internet e-mail, communities, social media.
- System software.

ICT Tools in use:- Computer, USB, Whiteboard, Presentation clicker, Visualize, Tablet device, Microphone.

Research and Development	Incentives were given to teachers for publishing research papers in journals and seminar and conference proceedings.
Curriculum Development	The IQAC has asked the teachers to use internet sources like e-PG Pathshala and e-UG Pathshala for providing additional inputs to students.
Teaching and Learning	The IQAC has asked teachers to use powerpoint presentations for effective teaching and learning. Teachers have been asked to provide notes online to save teaching time during college hours.
Examination and Evaluation	Internal Examinations are conducted in a strict manner. Teachers are advised to follow a schedule for assignments so that the students are not overburdened with overlapping deadlines for submission.
Admission of Students	60 percentage was decided as cut-off for F.Y.B.Com.
Industry Interaction / Collaboration	2 Seminars were conducted by Commerce Department. Industrial visits are undertaken for B.B.A. and B.B.A. (C.A.). M.Com, T.Y.B.Sc. Computer Science and M.Sc. Computer Science students complete their projects in association with various industries in neighboring areas.
Human Resource Management	1)A Half-Day Workshop for quality improvement of Administration and routine Office work was taken for non-teaching staff. A resource person was

invited and a fruitful question answer session was conducted. 2)Free Eye Check-up was conducted for teaching and non-teaching staff.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<ul style="list-style-type: none"> • The Committee for Conferences and Seminars issues notices to the Departments for submitting proposals for organizing seminars and conferences which are forwarded to the SPPU through the Office. • Planning and Development Department of SPPU sends notifications regarding submission of proposals for Minor and Major Research projects. These notifications are circulated to Departments through the Office and the Academic Research Committee (ARC). • Applications are submitted online for financial assistance. • The college submits data to the All India Survey on Higher Education (AISHE) initiated by Ministry of Human Resource Development, Government of India every year from 2014-2015. • The State Government annually collects online data and the college submits the information to the Department of Higher and Technical Education, Government of Maharashtra through Management Information System(DHEMIS) from 2014-2015. • In order to strengthen e-governance, Wi-Fi connection has been provided from 2018-2019. • The entire campus is under CCTV surveillance to boost security on the campus from 2012.
<p>Administration</p>	<ul style="list-style-type: none"> • The Website of the college has been active from 2014 -2015. • The office has generated email accounts for all the Staff members in the registered domain name http://www.adminoffice@cesabt.ac.in from 2015-2016. • The mailing list is used by the Principal and Committee Incharges to communicate important notifications and announcements. • The college has 120 computers with internet connection. The Campus has 4 separate ftth connection with 100 MBPS each provided by BSNL with 24x7 unlimited access from the year 2019. • The college has installed Biometric Attendance System for all members of the Staff from 2016-2017.The monthly reports generated by this system are monitored by the Principal.

Finance and Accounts	<ul style="list-style-type: none"> • Accounts and Finance uses updated version of Tally ERP system to maintain its accounts and ledger book from 2017-2018. • TAXBASE is used for calculating income tax of employees from 2015-2016. • HTE SEVARTH is being used for salary from 2014-2015. • RTGs and Online transactions are used from 2013.
Student Admission and Support	<ul style="list-style-type: none"> • Online admission on Vridhhi, an automated software using Integrated Library Management System (ILMS) portal has been introduced in the current academic year 2019-2020. • Students can fill their admission forms using M/S. IT IS A Master Software since 2014-2015. • Library has been using AUTOLIB since 2011. It has several functions like cataloguing, searching, acquisitions and maintenance of record of issue and return of books. • MAHADBT is being used for Scholarships and Free ships for students from 2014-2015. • MAHA E SCHOL is being used from 2014-2015. • E-TRIBAL is being used from 2014-2015.
Examination	<ul style="list-style-type: none"> • Vridhhi Software is being used for examinations since 2012-2013. • Savitribai Phule Pune University Exam Form provided filling by students is being used since 2014-2015.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	PROF GAWALI SWATI RAJESH	INTERNATIONAL CONFERENCE ON 1 JAN 2019	PAPER PUBLISH (CHANGE IN ELASTIC STRAIN DUE TO LANTHANUM DOPING IN COPPER OXIDE NANOPARTICLES	1500
2019	DR. SHEWALE VIKAS V	INTERNATIONAL CONFERENCE ON 23rd March 2019	A E KALSEKAR DEGREE COLLEGE	1500
2019	DR. SHEWALE VIKAS V	INTERNATIONAL CONFERENCE ON 20TH FEB 2019	POONA COLLEGE OF ARTS, SCIENCE COMMERCE PUNE	1500
2019	DR. JADHAV	NATIONAL	TUMKUR	750

	UDAY M	CONFERENCE ON 1-2 MARCH 2019	UNIVERSITY KARNATAKA	
2019	PROF. KHUNE DATTATRAY M	INTERNATIONAL 23rd March 2019	A E KALSEKAR DEGREE COLLEGE	1500
2019	PROF. KALE VAIBHAV R	INTERNATIONAL 8th 9th March 2019	SMT. INDIRABAI G KULKARNI ARTS COLLEGE , J. B. SAWANT SCIENCE COLLEGE AND SAU. JANAKIBAI DHONDA KUNTE COMMERCE COLLEGE.	1000
2019	PROF. KOSHY ELOZABETH V	NATIONAL CONFERENCE ON 18 19 JAN 2019	SHRI SHAHU MANDIR MAHAVIDYALAYA PUNE	1000
2019	PROF. KALE VAIBHAV R	ONE DAY WORKSHOP SEP2019	MORDEN COLLEGE OF ARTS , SCINCE COMMERCE	300
2019	Dr. PATIL PRAKASH D	INTERNATIONAL March 2019	A E KALSEKAR DEGREE COLLEGE	1500
View File				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	----	workshop for Quality Improvement of Administration and routine office work	10/12/2019	10/12/2019	Nil	26
2020	Free Eye Check-up Camp	Free Eye Check-up Camp	25/02/2020	25/02/2020	45	16
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional	Number of teachers who attended	From Date	To date	Duration
---------------------------	---------------------------------	-----------	---------	----------

development programme				
Short Term Training Programme on "Latex For everyone"0	1	18/06/2020	20/06/2020	03
Refresher Course Advancement in Social Sciences	1	30/12/2019	12/01/2020	14
Faculty Development Programme on Effective Ways to Develop e-Content for Teaching-Learning	1	21/05/2020	30/05/2020	10
Faculty Development Programme on Basic Principal of Remote sensing Technology	1	13/04/2020	25/04/2020	13
Faculty Development Programme on Online course of ICT Tools for library management	1	21/04/2020	25/04/2020	05
International Faculty Development Programme on Libraries	1	12/05/2020	18/05/2020	07
Faculty Development Programme on digital Technology	1	18/05/2020	30/05/2020	13
Faculty Development Programme on e-content development	1	20/04/2020	06/05/2020	17
Faculty Development Programme on Online Classes Moocs	1	18/06/2020	30/06/2020	13
Faculty	1	11/05/2020	16/12/2020	06

Development Programme on ICT tools for Effective Teaching

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
17	61	34	34

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>a) Faculty members are given opportunities to apply for Faculty Development Programme, Medi-Claim, Group Provident Fund (GPF), Defined Contribution Pension Scheme (DCPS) b) Financial support is given to faculty for publication of papers in journals and participate in seminars and conferences. c) The Institution organizes professional development programmes for teaching Staff. d) The Institution gives away one Best Teacher Award every year to encourage Staff to put in their best. e) Group Insurance Scheme is available for the Staff. f) Accident Insurance Policy Scheme is provided by the State Government for Teaching Staff. g) Employee Provident Fund is available for Staff. h) The Teaching Staff can avail of the following leaves (Casual Leave, Maternity Leave, Medical Leave, Duty Leave, Paternity Leave) as is provided to them by the SPPU/UGC/Government. i) The Camp Education Society has a Pathpedi (A Credit Co-operative Society) which gives Savings as</p>	<p>a) Non-teaching Staff are encouraged to attend workshops, seminars or training in order to enhance their skills and proficiency. b) The Institution organizes professional development programmes for non-teaching Staff. c) Non-Teaching Staff are encouraged to complete their graduation and post-graduation and are given due promotions. d) The Institution gives away one Best Non-teaching Staff Award every year to encourage Staff to put in their best. e) Group Insurance Scheme is available for the Staff. f) Accident Insurance Policy Scheme is provided by the State Government for Non-Teaching Staff. g) Employee Provident Fund is available for Staff. h) The Staff can avail of the following leaves (Casual Leave, Maternity Leave, Medical Leave, Duty Leave, Paternity Leave) as is provided to them by the SPPU/UGC/Government. Besides these Leaves the Non-Teaching Staff can avail of Earn Leave, Half Day Leave, Compensatory Leave etc. i) The Camp Education</p>	<p>Fee Concessions are given to needy students</p>

well as Loan facility to the Staff. i) The Society's Credit Society conducts various programmes throughout the year which includes entertainment trips, 'haldi-kumkum' programme for ladies, felicitation programmes for children of members who have secured good marks in the 10th and 12th examinations, and allots dividends in the month of April, etc.

Society has a Pathpedi (A Credit Co-operative Society) which gives Savings as well as Loan facility to the Staff. j) The Society's Credit Society conducts various programmes throughout the year which includes entertainment trips, 'haldi-kumkum' programme for ladies, felicitation programmes for children of members who have secured good marks in the 10th and 12th examinations, and allots dividends in the month of April, etc. k) Advance payment of salary is given to non-teaching Staff for Celebration of Diwali as per applications received. l) Concession in College fees is given to children of the non-teaching Staff. m) Uniforms are provided to Class 1V employees.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal And External Audit Objections : The Management of the Institution has appointed an Internal Auditor to detect errors at the earliest and device effective control systems to prevent their occurrence. Suggestions of the Internal Auditor to improve the accounting financial system are incorporated. Observations made by the Auditor are brought to the notice of the Accountant and the Principal of the Institution. External Audit : The Management has appointed M/S Joshi, Borse Pol as an External Auditor. The financial statement of the college including books of accounts, vouchers, statement etc. are audited by the External Auditor. The last audit was done for the financial year 2019-2020. It was completed in June 2020 and report submitted to Management. All necessary audits as per the requirements of the University (SPPU), UGC and Government of Maharashtra are carried out by the college periodically. No major objections were raised during the audit. The University carries out an audit of the National Service Scheme, Student Development Committee and Examination Section and the UGC authorities carry out an audit of Five Year Plan Grants. The Auditors from the Joint Director of Higher Education carry out an audit of the teaching and non teaching salary and non-salary grants received from the government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

No file uploaded.

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External Experts	Yes	IQAC
Administrative	Yes	External Experts	Yes	IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent -Teacher-Association of the Institution conducted two meetings during the year. Activities conducted by the PTA: 1) A counsellor Mr. Baviskar was invited to conduct a counselling session for newly admitted First year students of all faculties on 15th July 2019. 2) A programme on Cybercrime Awareness was conducted for students of the college on 12th December 2019 by the Asst. Commissioner of Police Mr. Mutttiyal. 3) A career guidance lecture on Career Opportunities in Armed Forces was conducted on 22nd Jan 2020 by Mr. Dineshkumar Dwivedi.

6.5.3 – Development programmes for support staff (at least three)

1) The Commerce Department conducted a programme on electronic banking system (EFT) awareness on 5th August 2019. 2) The Commerce Department conducted a programme for the support staff of the College on importance of savings on 27th December 2019. 3) The Department of Sociology conducted a programme on De-addiction for the support staff on 16th September 2019.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

b) Introduction of Internal Academic Audit : Parallel Heads were appointed to check documentation, give suggestions for improvements, and prepare IAAR (Internal Academic Audit Report). 2) Faculty Development Programmes : Teachers were motivated to apply for Faculty Development Programmes, i.e. Orientation programme, Refresher courses, Short Term courses and FDP. 3) In order to make the teaching-learning process more student-centric the online platform was used for uploading notes and research material for students.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Green Campus Initiative	10/07/2019	11/07/2019	05/06/2020	175

2019	Incentives to teachers	10/07/2019	11/07/2019	05/06/2020	2
2019	HB checking and Improvement for girls	10/07/2019	11/07/2019	05/06/2020	115
2019	Certificate Courses	10/07/2019	11/07/2019	05/06/2020	447
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Celebration of National Girl child day - Essay Competition	25/01/2020	25/01/2020	16	10
Gender Equality Programme	27/01/2020	27/01/2020	52	44
Rights of Women Guaranteed by the Constitution of India	05/02/2020	05/02/2020	134	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
44.15

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	7
Provision for lift	Yes	7
Ramp/Rails	Yes	7
Rest Rooms	Yes	7
Scribes for examination	Yes	7
Any other similar facility	Yes	7

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2019	1	Nil	20/12/2019	1	Visit to IISER Pune	Enhancement of Scientific temper	69
2020	1	Nil	11/01/2020	1	Educational trip to Krushi Vidnyan Kendra, Baramati	Exposure to latest developments in the fields of Apiculture, Fisheries, Aquaculture and Poultry.	30
2020	1	Nil	05/03/2020	1	Visit to Pawana thadi	Research Survey	10
2020	1	Nil	07/02/2020	1	Visit to Sant Tukaram Sugar Factory, Kasarsai	Exposure to various manufacturing processes in sugar industry	32
2020	1	Nil	22/02/2020	1	Visit to Katraj Dairy	Exposure to manufacturing processes in milk industry	32
2020	1	Nil	06/01/2020	1	Visit to JSPM College Tathawade for workshop on Career Guidance	Resource Sharing	47
2020	1	Nil	07/01/2020	1	Visit to JSPM College Tathawade for	Resource Sharing	94

					workshop on Corporate communication skills		
2020	1	Nil	29/01/2020	1	Visit to JSPM College Tathawade for workshop on Career Guidance	Resource Sharing	160
View File							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook of Code of Conduct for Students, Principal, Teachers, Head of department, Non-Teaching Staff and College Governance	17/06/2019	No additional information was added in the Handbook

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Modi script course	01/09/2019	10/09/2019	32
The Political Survey	03/12/2019	03/12/2019	20
The Preamble Day	26/11/2019	26/11/2019	162
View File			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Green Initiatives have been included in the strategic plan of the Institution. The Institution has taken the issue of waste management very seriously and has taken constructive steps towards effective waste management. The Institution takes awareness programmes to make all the teaching, administrative staff and students aware of the importance of the issue. The Institution organises chart / poster exhibitions on separation of wet and dry waste, on importance of recycling, liquid waste and e-waste management. Workshops on green initiatives are also organised by the Institution. The students of the Institution are encouraged to attend N.S.S. programmes, field visits and campus survey of the college. For example: The Department of Electronics arranged a field visit to Roseland Society, Sangvi, Pune, to understand and learn how to separate wet and dry waste. The students of National Service Scheme participate in collection of Ganesh Idols and Nirmalya during Ganesh festival so that the rivers and lakes in our locality can be kept clean and free from pollution. Solid Waste Management: All the garbage is collected in different bins. Certain people are appointed for this purpose by the Institution. These dustbins of bio-degradable solid waste which contain washable and bio degradable plates, tea, coffee cups and degradable glasses used in Pantry and canteen, and other bio-degradable solid waste collected from the campus are emptied along with wet

garbage collected from canteen, in the vermin composting pit. The compost formed in the vermin composting pit is used in the college garden. 'Sanibins' are kept in the ladies washrooms to collect sanitary napkins. "Reprocide, Sanitary Napkin Destroyer" is installed in ladies' washrooms for incineration of used napkins. The non bio-degradable waste is collected and kept in separate bins to be collected by the Pimpri Chinchwad Municipal Corporations Garbage Disposal truck / van. The empty chemical glass containers are reused in the Laboratory. Broken glass ware is collected separately and handed over to the Pimpri Chinchwad Muncipal Corporation's Garbage Disposal truck / van. The harmful waste from the Department of Microbiology is incinerated. Liquid Waste Management: The Institution has an efficient liquid waste management system. The liquid waste is disposed off safely as per the norms of Liquid waste management. Routine checking up and repairing of drainage pipes, wash basins and taps is carried out from time to time. The harmful chemicals from the Department of Chemistry are collected in the containers and carefully disposed in the manholes. E-waste Management: The Institution has an administrative office, four computer laboratories, two virtual classrooms and a Library with ICT facilities. The E-waste from these places is collected and handed over for safe disposal to Maharashtra Scrap Traders. The HODs are issued notices to ensure that e-waste produced from the respective departments are kept s

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice 1

- 1) Title of the practice: Late Dr. Arvind B. Telang Intercollegiate Elocution Competition conducted on 16th January 2020 in memory of late Dr.A.B.Telang.
- 2) Objectives/Intended Outcomes:
 - a) To encourage students to think critically about current economic, socio-political and environmental issues.
 - b) To give students opportunities to compete with the best minds in their peer group and to provide personality development opportunities.
 - c) To encourage writing and oratorical skills.
- 3)Context/Challenging Issues: Dr. Arvind B. Telang was an educationist with a commitment to the underprivileged sections of society. The Institution decided to commemorate his death anniversary, 16th January, with an inter-collegiate elocution competition. Challenging Issues :
 - a) Publicity : The students of other Colleges have to be informed about the dates, the topics and rules and of the Competition.
 - b) Good rapport with the Principals and teachers of other Colleges in order to ensure adequate participation of teams.
 - c) Organization: Various Committees constituted have to function efficiently for the smooth conduct of the Competition.
 - 4) The Practice :
 - a) A Committee is given the charge at the beginning of each academic year.
 - b) The topics for the elocution are decided after inviting suggestions from Staff and then approved by the Management.
 - c) Responsibilities are assigned and various Sub-Committees are constituted. Teachers visit colleges affiliated to S.P.P.U. to ensure that there is a good participation from Colleges.
 - e) A pamphlet is also posted to Colleges in the jurisdiction of S.P.P.U.
 - f) The Institution appoints three judges, who are reputed orators, to judge the competition.
 - g) The participants from various colleges are provided with breakfast and lunch.
 - h) The colleges which win the first, second and third prizes are presented trophies and cash awards.

Uniqueness of the Practice: Our Institution has been organizing this competition consecutively for last 17 years.

5.Evidence of Success: Intercollegiate Elocution Competition Targets and Benchmarks:

- a) To host a well-planned and executed Inter-collegiate Competition.
- b) To ensure good participation of teams from other Institutions.

 Performance:

- a) The Inter-collegiate Elocution Competition is well-planned and well-executed.
- b) There is a good response to invitations sent out and good participation from colleges within S.P.P.U.

 Review of Results: The late Dr. Arvind B. Telang Intercollegiate Elocution Competition has become one of the most popular and

reputed competitions in S.P.P.U. 6. Problems Encountered and resources required: No special problems have been encountered and our Institution has been carrying out this best practice since the last 17 years. The funds for the Intercollegiate Elocution Competition are earmarked in the budget prepared at the beginning of the financial year. Best Practices 2

1) Title of the Practice: Blood Donation and Hemoglobin Check-up Camp conducted on 16th January every year in memory of late Dr.A.B.Telang. 2) Objectives/Intended Outcomes: a) To create a sense of responsibility and commitment towards society and to create empathy for the suffering in critical care units of hospitals. b) To make the students conscious about their health through the hemoglobin check-up. 3) Context/Challenging Issues: The Blood Donation Camp and Hemoglobin Check-up Camp was the brainchild of the Management of the Institution and has been conducted in memory of late Dr. Arvind B. Telang who was an educationist and gynecologist with social commitment every year on 16th January by the Institution. A good deed like donating blood can save a critically injured person's life. It can also give a new lease of life to a person on critical support. A hemoglobin check-up at least once a year is necessary as a large number of students come from poor socio-economic backgrounds and are therefore deprived of adequate nutrition. Girl students especially have low levels of hemoglobin. Challenging issues : a) Publicity b) Motivating students to donate blood. c) Organization: Organization of the camp in a smooth and efficient manner requires good organizational skills and student volunteers for arranging beds, equipment, refreshments etc. 4) The practice : a) The Institution approaches the NGOs well in advance. A team of doctors and their assistants supervise the camp. b) The Institution makes all arrangements with the help of the N.S.S. which provides student volunteers. c) Responsibilities are assigned and various Sub-Committees are constituted. d) The student volunteers create awareness about the activity among students. e) Notices are circulated in the Institution through N.S.S. and displayed prominently. f) The donors are kept under observation for about 5 minutes after blood donation and tea or coffee and biscuits are provided to them. They are given Certificates of Appreciation. g) The Programme Officers of the N.S.S. too are given Certificates of Appreciation. h) Representatives from the Management visit the Institution without fail to encourage and boost the morale of the donors. i) Students are informed about low levels of hemoglobin if found so, and are advised about measures to improve the levels with a healthy diet and regular exercise.

Uniqueness of the Practice: Our Institution has been organizing this competition consecutively for last 17 years. 5) Evidence of success: Blood Donation And Hemoglobin Check-up Camp: Targets and Benchmarks: To collect 100 bottles of blood. Performance: 80 to 90 bottles of blood are collected every year. Review of Results: a) The Institution has been organizing the Blood Donation and Hemoglobin Checking Camp every year for last 17 years. b) Students and faculty donate blood every year. A few Alumni and students from our sister Institutes, the ITI and MBA Institute also come unfailingly, to donate blood and do their bit for society. c) Free blood on priority basis is provided to students and Staff of the Institution by the NGO with which we work. 6) Problems Encountered and resources required : No special problems have been encountered and our Institution has been carrying out this best practice since the last 17 years. The funds required for the Blood Donation And Hemoglobin Check-up Camp is earmarked in the budget prepared at the beginning of the financial year.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://cesabt.ac.in/uploaded_files/Best_Practice_2019-20.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and

One of the major goals and objectives of the Senior College is as follows: To provide quality education in a secular environment to all sections of society especially the financially and socially underprivileged. A special objective mentioned is as follows: To provide girl students equal educational opportunities. Highlights: 1) Higher proportion of girl students: The Camp Education Society believes in and provides co-education for boys and girls. The proportion of girl students in the Institution has been consistently higher, as compared to boys as is seen in the figures in the table below: Year Total no. of Students No. of Boys No. of Girls 2019-20 2225 1026 1999 2) Safety and Security: The Institution ensures an environment where girl students can fulfill their dreams in the knowledge that they are secure. Various Committees have been set up in the College like the Internal Women's Grievance Redress Cell and the Gender Equality Committee. Special measures for safety of girl students: a) A Karate Course for girls was conducted in the Institution on 4th January 2020 as part of the Nirbhay Kanya Abhiyan, in which girls were taught to protect themselves in the case of an emergency. b) Suraksha Pathak: The Discipline Committee has constituted a Suraksha Pathak to give the girl students a feeling of security in and around the College campus. A group of 20 boys are part of the Suraksha Pathak. 3) Performance in Academics: Girls have performed consistently well as can be seen in the results of the various Departments of the Institution and in the Departmental Topper's Lists and University Toppers List. 4) Participation in cultural activities, sports and intercollegiate competitions, co-curricular and extra-curricular activities etc: Girls participate enthusiastically in cultural activities, sports, intercollegiate competitions and co-curricular and extra-curricular activities of the Institution. The different Committees of the Institution provide platforms for honing and developing their skills in Rangoli, Flower-making, Cookery, Cake-making, Painting, Drawing competitions, Mehendi, etc. 5) Student Counseling/Personal Counseling: Girl students approach teachers for personal counseling if and whenever needed. A teacher has been appointed as Student Counselor in the Institution. 6) Activities conducted specially for Girl students: Various activities are conducted by the SDC and N.S.S. specially for girl students as listed below: • Gender Equality: a) Celebration of National Girl-child day - An Essay Competition was organized by Institution on 25th January 2020 by the Gender Equity Committee. 26 students participated in the programme. b) Gender Equality Programme : A speech on 'Gender Equity' by Mrs. Meena Ranpise, Modern College, Pune was arranged by Gender Equity Committee on 27th January 2020. 96 students participated in the programme. c) A PowerPoint lecture was arranged by the Department of English on 'Rights of Women Guaranteed by the Constitution of India' on 5th February 2020. 134 students participated in the programme. • Womens' Day Celebrations: The NSS arranged a program on 8th March 2020 as a part of National Women's Day. The teachers of various departments spoke on various issues like Dowry Harassment, Domestic Violence etc.

Provide the weblink of the institution

http://cesabt.ac.in/uploaded_files/Institutional_Distinctiveness_2019-20.pdf

8.Future Plans of Actions for Next Academic Year

Department of Mathematics- ? To conduct inter collegiate competitions in Mathematics. ? To conduct Mathematics Project Exhibition at District level. Department of Computer Science - ? To undertake extra - curricular activities to enhance qualifications of students that are recognized by employers. Departments of Physics and Electronics - ? To introduce specialization at T.Y. B.Sc. level . To use LMS more effectively. To start University approved Certificate Courses. To make effective use of E- learning technology tools. To conduct Workshops and

