

## IQAC Report 18-19

The IQAC of the Institution proposed certain initiatives for the year 2018-2019 which were accepted by the CDC. The following initiatives were taken for the year:

### **Curriculum Development:**

The Institution has introduced 28 Certificate Courses this year. Issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics have been incorporated into the Curriculum.

Two teachers were selected as members of the B.O.S. and the Principal of the College is a member of the Senate for the year. Few teachers participated in syllabus re-designing workshops. One of our senior faculty members has worked as Chairman of Syllabus Restructuring Committee.

### **Teaching, Learning and Evaluation:**

4 additional L.C.D. projectors were purchased. Teachers' Diary was introduced. An e-content Workshop and a Workshop on e-resources were also conducted. Guest Lectures on various topics were conducted by various Departments. Workshops for students were conducted by the Departments of Chemistry, Microbiology and Economics.

### **Research and Development: Chapters/Books: 2**

Papers published in Journals: 29

Papers published in Conferences/Seminars: 3

### **IPR Cell and Incubation Centre:**

The IPR Cell conducted a Workshop on Intellectual Property Rights. An Incubation Centre was started in the institution.

### **Faculty Development Programmes:**

5 teachers completed their Short Term Course this year. One teacher completed his Pre-PhD. Course Work. One teacher completed his Faculty Development Programme.

### **Library, ICT and Infrastructure:**

#### **Library:**

114 new Reference Books and 415 Textbooks were purchased for the Library.

The institute has adopted quality improvement strategies in the library like subscription of N-LIST database (e-books & e-journals), membership of Jaykar Knowledge Resource Centre (S.P.P.U.), best library user award, etc.

**ICT:** 4 ICT classrooms were developed this year. 67 Computers were added in this academic year.



**Infrastructure/Instrumentation:**

Additional space was created in the Department of English, Mathematics and Statistics. Laboratory space has been created in the Department of Microbiology. Staffroom space has been created in the Department of Computer Science.

**Human Resource Management:****Teachers:**

- 1) Committees are assigned to teachers considering their preference and choice.
- 2) Up gradation of knowledge of employees:
  - a) A guest lecture for training of teachers was arranged for e-content development.
  - b) The Department of Computer Science provides training to increase knowledge of computers for teachers.
  - c) Online marks entry training for teachers
  - d) Orientation program for teachers on Nutrition and Diet.
  - e) IPR workshop for teachers.
  - f) Orientation program for teachers for examination work.
  - g) Introduction to MS-Office for teachers.
  - h) Orientation program for encouraging research, by ARC.
  - i) Orientation program for faculty on writing research papers.
  - j) Workshop on use of e-resources.

**Students:**

- 1) Earn and Learn Scheme is available in the Institution to provide employment opportunities for students.
- 2) Workshops, seminars, guest lectures for students.
- 3) Career Guidance, and Counselling and Placement Cell are available in the Institution.

**E governance:**

Vruddhi Software was purchased for Admission process.

**Audits and Certification:**

ISO Audit was conducted on 12/02/2019. The IAA (Internal Academic Audit) was conducted.

**Healthy Practices and Green Initiatives:**

Guest lectures and a number of programmes were conducted on Gender Equality and Gender Sensitization.

Vermi-composting was taken as a green initiative. Trenches were dug for the percolation of water during the rainy season.

**Short Term Course arranged:**

An MHRD sponsored Short Term Course was conducted by the Departments of Sociology, History and Geography from 28/02/2019 to 09/03/2019.



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